

FIRE RISK ASSESSMENT

Name of Stall

Contact No + person on site

Stall number

In order to comply with relevant fire safety legislation you **MUST** complete a Fire Risk Assessment for your stall or unit. The Assessment needs to identify the fire hazards and persons at risk; you must endeavour to remove or reduce these risks and protect people from fire. Failure to comply with this requirement will result in you being removed from the site or not being allocated a stall.

This signed and completed form must be available for inspection by the Event Organiser at all times when on site.

If any of these answers are “no” then please explain how you will minimise risk in the space overleaf.

		Yes	No	N/A
1.	Do you have an inspection / gas safety certificate for your appliances and pipe work and are all hose connections made with “crimped” fastenings?			
2.	Are cooking appliances fixed securely on a firm non-combustible heat insulating base and surrounded by shields or similar material on three sides?			
3.	Do the shields provide an adequate and effective barrier between the heat source and any combustible material?			
4.	Have you ensured that no combustible materials can be blown against, or fall onto the appliance?			
5.	Have you identified all ignition sources and ensured that they are kept away from combustible materials?			
6.	Have you identified combustible materials that could promote fire spread beyond the point of ignition such as paper/cardboard, bottled LPG, etc. and reduced the risk of them being involved in an incident?			
7.	Are gas cylinders readily accessible to enable easy isolation in case of an emergency?			
8.	Are cylinders located away from public circulation areas?			
9.	Are LPG cylinders kept within a specific ventilated unit, secured in an upright position and out of the reach of the general public?			
10.	Do you ensure that gas supplied is isolated at the cylinder, as well as the appliance when the apparatus is not in use, and appliances are fitted with full flame safety devices on all burners that are not readily visible?			
11.	Do you ensure that only those cylinders in use are kept at your stall? (Spares should be kept to a minimum.)			
12.	Do you ensure replacement cylinders are fitted in the open air away			

Please note: This document does not preclude you from possible prosecution or removal from the site by the organisers should a subsequent inspection reveal unsatisfactory standards.

FIRE RISK ASSESSMENT

	from any sources of ignition?			
13.	Is a member of staff, appropriately trained in the safe use of LPG, present in the unit at all times?			
14.	Have your staff been trained for the type and fuel source of any supplied portable generator?			
15.	Do you have an adequate number of fire extinguishers/fire blankets available in prominent positions and easily available for use?			
16.	Has the fire-fighting equipment been tested within the last 12 months?			
17.	Have your staff been instructed on how to operate the fire-fighting equipment provided?			
18.	Have your staff been made aware of what to do should an incident occur, how to raise the alarm and evacuate the stall?			
19.	Are the structure, roofing, walls, and fittings of your stall or unit fire retardant?			
20.	Do you have sufficient refuse bins and do you ensure that all refuse is disposed of correctly?			

Please explain those to which you have answered “no”, informing how this may not be applicable to you or how you will take alternative measures:-

Name of Stall

Name of responsible person

Signature and date

Please note: This document does not preclude you from possible prosecution or removal from the site by the organisers should a subsequent inspection reveal unsatisfactory standards.